



Datasheet

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# Notes Client Management

## Track and Audit all the messages sent and received by your organisation

### Benefits

- » **Prove compliance** of the electronic messaging system through automatic reporting
- » **Instant proof** of email exchanges
- » **Monitor email exchanges** while respecting the personal privacy of the employees
- » **Create automatic real-time alerts** of non compliant usage of the messaging system
- » **Reduce dramatically the costs of your e-discovery processes**

**All this without assistance from the Lotus Notes administration team !**

### Introduction

Companies are submitted to an increasing number of audits to prove their IT systems and business applications' compliance with regulations and security policies. Messaging systems don't escape this reality, heavily impacting the administration teams' workload. Lotus Notes Administrators are frequently requested to produce data and reports in response to audits or demands for proof in cases of litigation, judicial enquiry, etc.

To allow organisations to respond quickly to legal and regulatory requests, to prove compliance to auditors and at the same time reduce the associated workload for Lotus Notes Administrators, Cooperteam has developed a dedicated solution for Compliance Officers, Security Managers and others dealing with compliance issues: **Mail Auditor™**.

### Overview of Mail Auditor

**Mail Auditor™ for Lotus Notes** allows Compliance Officers, Auditors, Security Managers and other authorized personnel to easily and quickly audit, and search all messages sent or received through the Lotus Notes messaging system. Enabling them to respond to legal requests and easily prove the system's compliance with regulations and security policies, without any assistance from the Lotus Notes Administration team. The solution also allows real time detection of non compliant usages of the messaging system through legally acceptable monitoring, respecting privacy constraints regarding employees' use of the mail system.

**Mail Auditor for Lotus Notes Domino is complementary to Compliance Archiver, Cooperteam's solution for compliant and legal archiving of Lotus Notes Messaging Systems.**

Mail Auditor for Lotus Notes Domino gathers and provides secure storage of the mail envelopes of all emails entering, leaving and circulating within the organisation.

These data are captured before any modification is possible and stored in a secured space to ensure its security and integrity.

The reduced size of the mail envelopes, stored on the Mail Auditor™ server in .txt format, enables compliance personnel (e.g. Compliance Officer, Security Managers, Auditors, etc...) to process **e-discovery** searches and reports on thousands of emails and **obtain results in seconds.**

**Compliance reports can be configured to be automatically generated and sent by email to auditors (and other recipients), saving time for Compliance personnel and Lotus Notes Administrators, and reducing the cost of compliance.**

Certified for

**IBM Lotus®**

e-business software

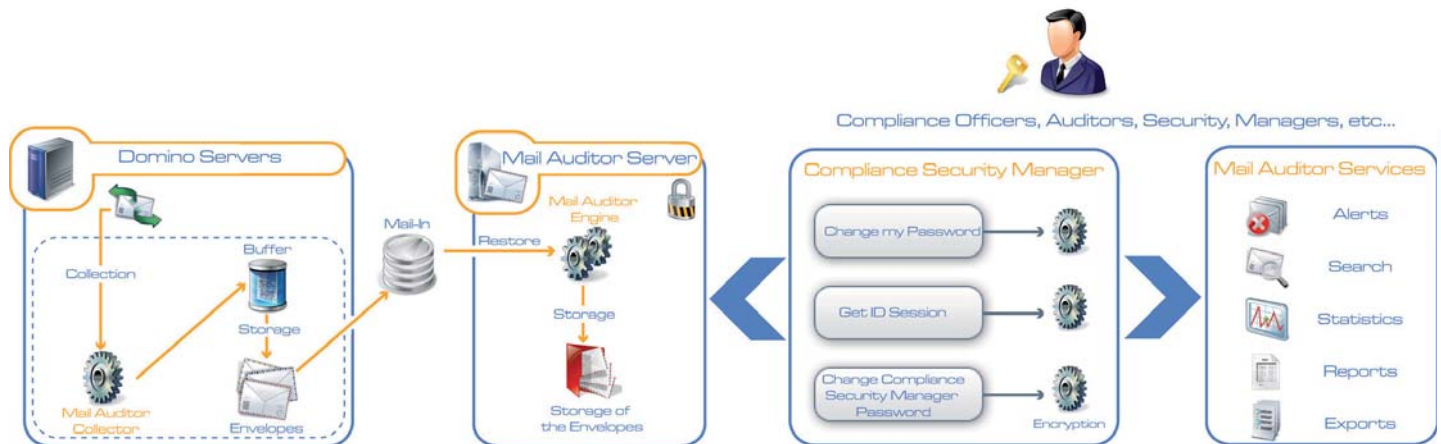
Ready for

**Lotus Notes 8.5.1**

For more information

**Visit**

[www.cooperteam.com](http://www.cooperteam.com)



## Mail Auditor Architecture

**Mail Auditor** collectors are implemented on all messaging servers, collecting at the server level, before any modification can be performed by users, ALL the messages sent and received throughout the Domino Infrastructure. The collection process is designed to have a minimum impact on the production environment without delaying message delivery.

The collected data are stored on a buffer.

The envelopes are extracted from the collected data (MailData) and stored in a dedicated area (Mail In).

**Mail Auditor** engine is continuously processing the email envelopes which are stored in a consolidated and secured file, guaranteeing data integrity.

**Compliance Security Manager** manages logins and password to allow access and processing of the collected data.

## Requirements

### Supported Versions

**Domino Servers :**  
All versions from 4.6.x to 8.5.x  
**Operating Systems :**  
All Windows versions  
32 bits (95, 98, Me, 2000, NT, XP, Vista, 7)  
Citrix Environments

## Mail Auditor Services

Data can be processed and searched by authorized personnel holding login rights and passwords through different services available within the application:

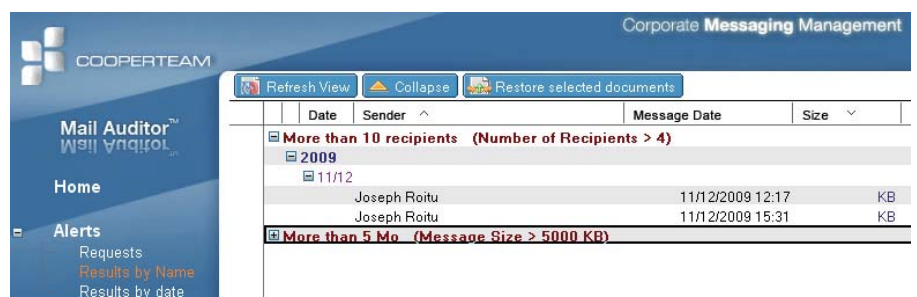
**Alerts:** real time alerts can be configured to notify non-compliant usages of the messaging systems.

**Searches:** searches can be defined on any field of the mail envelope (sender, recipient, subject, size, attached file name, type and size, email size, date and time, etc...), and executed on thousands of emails. Results are obtained in seconds dramatically reducing the cost of e-discovery process of the compliance alerts results.

**Compliance reports:** based on statistics and analysis, compliance reports can be automatically generated and sent to defined recipients, (auditors, compliance, officers, security manager, department managers, etc.)

**Infrastructure Reports:** automatically generated and sent on a daily, weekly or monthly basis, these provide relevant information on the global messaging traffic of the Domino infrastructure.

**Data export** in .csv format.



## About COOPERTTEAM

**Cooperteam** develops software specializing in corporate messaging and infrastructure management. Cooperteam's mission is to improve your productivity and messaging system reliability. Cooperteam's solutions are designed to manage, optimize, and improve **IBM Lotus Notes** environments.

**Cooperteam** Head Quarters are in France with offices in Paris, Nice, London (UK), and Boston (USA). We have a large partner network to help reinforce our global presence.